

CHE Budget Form

Updated January 2022



Organization name _____

Personnel expenses Position title	% time on project	Salary	Benefits	Total salary and benefits	Salary request to PacificSource	Salary expense covered by organization	Funding secured from other sources	Total budget for personnel
Personnel subtotal								

Supply expenses (Examples: notebooks, pens)	Supply request to PacificSource	Supply expense covered by organization	Funding secured from other sources	Total budget for supplies
Supply subtotal				

Other expenses (Examples: training, transportation, conferences)	Other expenses request to PacificSource	Other expense covered by organization	Funding secured from other sources	Total budget for other expenses
Other expense subtotal				

Total project expenses							
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CHE request breakdown (must add up to 100%)

Percentage for personnel _____ Percentage for supplies _____ Percentage for other expenses _____